



FORWARD PLAN

31 July 2017 - 3 December 2017

Produced By:

**Democratic Services
City of York Council
West Offices
York
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Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 01/08/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Skills Plan 2017-2020

Description: York's Skills Plan 2017-2020, the city's second All Age Skills Plan, focuses on how we, City of York Council, and our partners will work together over the next four years to contribute to two key priorities for the city as set out in the York Economic Strategy, 2016 – 2020 and City of York Council Plan 2015 - 2019:

Develop, Retain and Attract Talent in York:

- to support the growth of local businesses as well as those within commuter distance of York across the wider city region

A Prosperous City for All:

- where local businesses can thrive, residents have the opportunity to get good quality and well-paid jobs and everyone in York is supported to achieve their full potential, making sure 'no-one' is left behind

The Executive Member will be asked to approve the Plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Children, Education and Communities

Contact Details:

Julia Massey, Learning City York, Partnerships

julia.massey@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The final draft of the York Skills Plan has been shared with, discussed and has invited comment from stakeholders across the city including:

- Health & Well Being Board
- Learning City York Board

- Higher York Board
- CMT at the Council

Consultees:

- Background Documents:**
- York Skill's Plan 2017-2020 - Exec Summary (Draft – for consultation)
 - York Skill's Plan 2017-2010 – Full Version (Draft – for consultation)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 07/08/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Air Quality Status Report for York 2016

Description: Purpose of report: To update the Executive Member on the results of air quality monitoring for 2016 and progress towards meeting the health based air quality objectives and delivery of the measures within York's third Air Quality Action Plan of 2015 and Low Emission Strategy of 2012.

The Executive Member is asked to: Note the progress made in delivering air quality measures and objectives in York and review the Air Quality Management Areas.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Economy and Place

Contact Details:

Andrew Gillah, Mike Southcombe

Andrew.Gillah@york.gov.uk, mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 07/08/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan

Description: Purpose of Report: Under the Food Standards Agency's (FSA) Framework Agreement, City of York Council is required to produce an annual service plan that covers their various food functions.

The Executive Member will be asked to consider and approve the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 14/08/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Extra Care Housing – Charging Model

Description: Purpose of Report: The sheltered with extra-care housing at Glen Lodge is being extended to provide to provide accommodation and associated management and support services for those with high care needs and/or a diagnosis of dementia. The service charge model needs to be updated in order to ensure that the model is sustainable for the future, and that customers are charged fairly for their accommodation and associated management/support.

The Executive Member will be asked to: Approve the proposed charging model.

Wards Affected: Heworth Ward

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Louise Waltham, louise.waltham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Any other relevant information:

The extension to the service at Glen Lodge is part of the wider older persons accommodation program

Process: Prospective tenants are being advised of likely charges as part of their consideration of their housing options and decision on whether to apply to Glen Lodge.

Subject to officer decision existing tenants will be consulted on any potential impact

Consultees: Current and prospective tenants at Glen Lodge.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 17/08/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: A19/Crockey Hill - Proposed Highway Layout Changes

Description: Purpose of Report: To report on the result of consultation on the outline layout of proposed changes at the A19/Crockey Hill junction and to gain approval for the proposed delivery of the scheme.

The Executive Member will be asked to approve the proposed delivery of the scheme as recommended by officers.

Wards Affected: Fulford and Heslington Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service

Description: Purpose of Report: CYC currently contract a third party to deliver the Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service. In line with procurement rules this contract must be retendered but a new piece of legislation Homeless Reduction Act 2017 puts additional responsibilities on Local Authority to prevent homelessness. In light of this a decision is required regarding to agree delivery of service at end of current contract.

Executive will be asked to: Agree if the Service should be brought in house or tendered.

This item has been withdrawn on 27/06/2017.

Reason for withdrawal: Following consultation at Resettlement Strategy Group and subsequent discussions from resettlement point of view and housing options point of view, it was agreed that the tender would go as planned.

Wards Affected: All Wards

Report Writer: Becky Ward **Deadline for Report:** 18/08/17

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation process: Is part of wider consultation process around new for Homeless Strategy 2018-23 but consultation with key stakeholders is planned for 13/6/17.

Consultees: Resettlement Strategy Group and Housing Options Manager

Background Documents: Single Homeless / Rough sleepers - Early Intervention and Prevention Outreach Service

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Scarborough Bridge – Footbridge Replacement and Upgrade

Description: Purpose of Report: The report will outline the proposals to replace and upgrade the existing footbridge spanning the river Ouse adjacent to 'Scarborough (Railway) Bridge'. The new bridge will be substantially wider to enable shared pedestrian and cycle use and feature ramped access from all sides, providing a continuous traffic-free and step-free route from York Station to the northern embankment of the river, in addition to the city centre itself. Network Rail will be further commissioned to lead on the design and full construction of this asset, to be delivered during 2018.

Members will be asked to:

1. Approve in principle the replacement and upgrade of the Scarborough Bridge footbridge.
2. Subject to relevant planning consent being granted, give permission to proceed to construction of the upgraded bridge and associated ramps / structures.
3. Grant the Assistant Director for Transport, Highways & Environment delegated powers to make any future required amendments to the scheme as a result of emerging detailed design etc.

Wards Affected: Clifton Ward; Guildhall Ward; Holgate Ward; Micklegate Ward

Report Writer: Richard Holland **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Public consultation on the proposed scheme is due to take place over 2 to 3 weeks, launching the week commencing 03 July 2017, concluding Friday 21 July 2017. The public and all interested parties will be invited to comment on the proposed bridge replacement.

Consultees:

Background Documents: Scarborough Bridge – Footbridge replacement and upgrade

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Consent for Establishment of Transport for the North

Description: Purpose of Report: The purpose of this report is for Members to consent to the making of Regulations by the Secretary of State to establish Transport for the North as a Sub – National Transport Body under section 102E of the Local Transport Act 2008. The consent of each Constituent Authority is required to the making of Regulations by the Secretary of State.

The Executive will be asked to give the required consent and approve associated changes to arrangements for Rail North.

Wards Affected: All Wards

Report Writer: Tony Clarke **Deadline for Report:** 16/08/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: The Council is a consultee along with other Northern transport authorities.

Consultees:

Background Documents: Consent for Establishment of Transport for the North

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Carers Support Services

Description: Purpose of Report: To seek agreement to re-commission Carers Support Services for adults and young carers.

Executive will be asked to: Agree to undertake a tender exercise to procure a provider to deliver Carers Support Services.

Wards Affected: All Wards

Report Writer: Adam Gray **Deadline for Report:** 18/08/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)
adam.gray@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The current provider has been informed of the decision to request agreement from Executive members to go to the market with a refreshed specification. Consultation is planned with current service users and their carers/families as well as future service users and their carer/families during the summer of 2017.

Consultees: Adult, young adult and young carers and their families.

Background Documents: Carers Support Services

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home

Description: Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of Woolnough House residential care home to explore the option to close the home with current residents moving to alternative accommodation, and for Members to make a decision about whether to close Woolnough House. The context for this decision is that the Older Persons' Accommodation Programme aims to meet people's changing needs for accommodation with care, and in-particular the needs of those with dementia and the demographic challenges faced by the city, through delivering additional Extra Care accommodation and new, good quality, residential and nursing care accommodation.

Members are asked to make a decision about whether to close Woolnough House residential care home and, if a decision is made to close it, require that residents' moves to their new homes are carefully planned and managed in line with the Moving Homes Safely protocol. The report will also seek sanction to consult on the option to close a further two homes.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The Older Persons' Accommodation Programme has been the subject of extensive consultation and engagement and is guided by a Stakeholder Group.

Individual consultation at a particular care home follows the Moving Homes Safely Protocol. Residents, relatives and staff have been fully engaged and, where needed, supported by independent advocates.

Consultees: Residents, relatives and staff at Woolnough House.

Background Documents: A further Phase of the Older Persons' Accommodation Programme deciding the future of Woolnough House
Older Persons' Home

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

Description: Purpose of the report: Executive will receive information on the outcome of public consultation concerning the future of Burton Stone Lane Community Centre and will be asked to confirm its closure and approve investment into the provision of new Extra Care accommodation for older people and new community facilities in its place.

Executive will be asked to agree to invest in new Extra Care accommodation for older people and new community facilities as an extension to Marjorie Waite Court following the closure of Burton Stone Lane Community Centre.

Wards Affected: Clifton Ward

Report Writer: Roy Wallington **Deadline for Report:** 16/08/17
Lead Member: Councillor Andrew Waller, Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Consultation process: Extensive public consultation has taken place in the Clifton ward including via the Ward Committee, leaflets, drop in sessions and web forum; current users of Burton Stone Lane Community Centre via meetings and one-to-one conversation; residents of Marjorie Waite Court have also been informed via letter and consulted via meetings and one-to-one conversations.

Consultees: Ward Councillors; Member of the Clifton Ward Committee; Clifton residents including the immediate neighbours of the centre; Burton Stone Lane Community Centre users; Marjorie Waite Court residents.

Background Documents:

3rd December 2015, Decision Session - Economic Development and Community Engagement, Item 6 - Investing in the Council's Community Centres,
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

19th July 2015, Executive – Agreement of Executive giving formal approval for the commencement of the Older Persons' Accommodation Programme,
<http://modgov.york.gov.uk/ieDecisionDetails.aspx?ID=4408>

Other Relevant Info:

Decision Session - Economic Development and Community Engagement (Deputy Leader), Thursday, 3rd December, 2015 Item 6 - Investing in the Council's Community Centres
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

Consultees:

Background Documents:

Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

Description: Purpose of Report: To seek agreement to re-commission the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

Members will be asked to agree to undertake a tender exercise to procure a provider to deliver the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

Wards Affected: All Wards

Report Writer: Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Gary Brittain, Head of Commissioning and Contracts, Katie Brown, Contracts Manager - Commissioning & Contracts

gary.brittain@york.gov.uk, katie.brown@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: The current provider has been informed of the decision to request agreement from Executive Members to go to the market with a revised specification. Consultation is planned with current services users and their carers/families as well as future service users and their carers/families during July 2017.

Consultees: Adults with a learning disability who currently use the short breaks service at Flaxman Avenue, young people in transitions and their parents/carers as well as any other stakeholders.

Background Documents: Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Commissioning a Day Base for Adults with a Learning Disability at Burnholme Community Centre

Description: Purpose of Report: To propose the development of a day base for adults with a learning disability to be situated at Burnholme Community Centre as sighted in previous papers relating to the site.

Members are asked to agree to go to tender to procure a provider to deliver support for adults with a learning disability from a Day Base to be located at Burnholme Community Centre.

Wards Affected: All Wards

Report Writer: Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Katie Brown, Contracts Manager - Commissioning & Contracts, Gary Brittain, Head of Commissioning and Contracts

katie.brown@york.gov.uk, gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation process:
In July and September 2014 we consulted in relation to creating this base at Burton Stone Community Centre. This tender was not successful due to the capital investment required for the building. In March 2016 we held 2 subsequent consultation events with regards to the Base being located at Burnholme Community Centre instead, due to open April 2018. These events were viewed in a positive light with positive feedback.

Consultees: Adults with a learning disability who currently use Burton Stone Community Centre, young people in transitions and their parent/carers and providers who support them.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: North Yorkshire Fire & Rescue Service Future Governance Options

Description: Police and Fire Commissioner has launched a public consultation on proposals to merge the North Yorkshire functions of the Fire and Rescue Authority with those of the PCC.

The Executive are asked to consider a formal Council response on the business case before the consultation ends in September.

Wards Affected: All Wards

Report Writer: Mary Weastell **Deadline for Report:** 18/08/17

Lead Member: Councillor David Carr

Lead Director: Chief Executive

Contact Details: Mary Weastell, Chief Executive

mary.weastell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Public consultation

Consultees:

Background Documents: North Yorkshire Fire & Rescue Service future governance options

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 Finance & Performance Monitor

Description: Purpose of Report: To provide members with an update on finance and performance information

Members are asked to: Note the issues

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 18/08/17
Debbie Mitchell

Lead Member: Councillor David Carr

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 Finance & performance monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Q1 Capital Programme Monitor

Description: Purpose of Report: To provide members with an update on the capital programme

Members are asked to: Note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 18/08/17

Lead Member: Councillor David Carr

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Q1 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Low Poppleton Lane Rising Bollard

Description: Purpose of Report: To propose options for the management of traffic on Low Poppleton Lane following the mechanical failure of the rising bollard.

The Executive Member will be asked to approve recommendations as outlined by officers.

This item has been deferred from 17 August to 14 September 2017 to give due consideration to the response of statutory consultees.

Wards Affected: Acomb Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Enforcement of Bus Lanes

Description: Purpose of Report: To propose how enforcement of bus lanes in York can be taken forward to reduce the number of unauthorised vehicles in bus-only areas, using automatic number plate recognition cameras.

The Executive Member will be asked to approve recommendations as outlined by officers.

This item has been deferred from 17 August to 14 September 2017 to allow impact analysis of the proposals to be undertaken before making recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Review of Traffic Regulation Order Requests

Description: Purpose of Report: To consider all requests for waiting restrictions which have been received over the past 18 months for the whole authority.

The Executive Member will be asked to approve the report to advertise, where required and amendments to the Traffic Regulation Orders to introduce restrictions as per officer recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objection in Respect of Traffic Regulation Order, Referring to Claremont Terrace

Description: Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Claremont Terrace as part of the R14: Portland Street Residents' Priority Parking Zone

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objection in respect of Traffic Regulation Order, Referring to Bootham Terrace

Description: Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Bootham Terrace as part of the R33: Bootham/Clifton Residents' Priority Parking Zone.

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Junction Alterations – Lendal Arch Gyratory

Description: Purpose of report: The Traffic Signal Asset Renewal (TSAR) project will be refurbishing life-expired signalling assets at the 2 junctions comprising Lendal Arch Gyratory in January 2018. This report seeks approval for the proposed junction alterations as part of this scheme.

The Executive Member will be asked to: approve the proposed junction alterations at Lendal Arch Gyratory as part of the TSAR scheme.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 18/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Conversion of Alcohol- Related Designated Public Places Orders (DPPOs) to Public Space Protection Orders (PSPOs)

Description: Purpose of Report: To inform members which Designated Public Protection Orders (DPPOs) will go forward for automatic conversion to Public Space Protection Orders (PSPOs) in October 2017 following multi-agency review.

The Executive Member will be asked to:-

- Approve the conversion of a number of DPPOs to PSPOs.
- Approve the removal of any DPPOs either surplus to requirements or where there is no longer the evidential basis to justify them remaining in place.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tanya Lyon

tanya.lyon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: None

Process: None

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cold Calling Controlled Zones

Description: Purpose of report: To obtain approval for community involvement in the provision of cold calling controlled zones.

The Executive Member is asked to: Approve the new approach.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member is asked to: Agree to a new delivery model for the Allotments Service.

This item has been deferred from 24 July and will now be considered on 25 September 2017 as the proposed charitable incorporated organisation is awaiting approval from the Charity Commissioners.

Previous deferrals are detailed below:-

- From 15 May to 26 June 2017 as further work is required to develop the business case in line with Council's procedures.
- From 26 June 2017 to 24 July 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Economy and Place

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2017/18

Description: Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2017/18.

The Executive Member will be asked to approve the plan.

Consideration of this item has been deferred from 24 July 2017 to 25 September 2017 to allow more time for officers to develop the Plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Children, Education and Communities

Contact Details:

Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: In writing to the report author

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Enforcement Policy

Description: Purpose of Report: To update Members on enforcement activity over 2015-16 and seek approval of an updated policy.

Members will be asked to approve the new policy.

This item has been deferred from the meeting of the Executive on 31 August 2017, due to the amount of business for that meeting.

Wards Affected: All Wards

Report Writer: Matthew Boxall **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Enforcement Policy

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Tour de France Scrutiny Review Final Report

Description: To present the Executive with the final report arising from the Tour de France Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 18/09/17

Lead Member: Councillor Dave Taylor

Lead Director: Director of Customer and Corporate Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Tour de France Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the 16/10/17
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Community Safety Plan 2017/2020

Description: Purpose of Report: To present the Community Safety Strategy 2017 – 2020

The Executive Member is asked to commit to City of York Council contributing to the delivery of this multi-agency (i) Safer York Partnership Plan and; (ii) Partnership Plan.

The item has been deferred to accommodate further work on the Plan by a number of partners.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Jane Mowat, Director

jane.mowat@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Events Strategy

Description: Purpose of Report: The report proposes an approach to developing key events in the city.

Executive will be asked to: approve the strategy and use of appropriate business rates pool funding to support it.

This item has been deferred from 18 May to 28 September 2017 to allow further time to develop the strategy in light of the current scrutiny review of the Council's role in culture.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 18/09/17
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: By email to the report author

Process:

Consultees:

Background Documents: Events Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Strategic Asset Management Programme and Housing Delivery

Description: Purpose of Report: To establish a programme for the use of Council property assets including commercial housing delivery, letting and or sale of property. To determine the financial budget and assets to be included in the programme and the objectives to be achieved.

The Executive will be asked to consider options in respect of asset budget and objectives for the proposed commercial programme.

Wards Affected: All Wards

Report Writer: Tracey Carter
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Economy and Place
Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Deadline for Report: 18/09/17

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Site by site consultation with local residents and stakeholders, partnership working with the Homes and Communities Agency and discussions with housing providers in the city.

Consultees:

Background Documents: Strategic Asset Management Programme and Housing Delivery

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 19/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Programme Update – 2017/18 Monitor 1 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2017/18 Economy & Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2017/18 Economy & Place Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Future Management of Allotments

Description: Purpose of Report: Report on the future management of allotments by way of a Charitable Incorporated Organisation, which will take on the letting and management of 1,250 allotment plots spread over 18 sites.

Executive is asked to: Approve the letting of 18 allotment sites to the Trustees of the Charitable Incorporated Organisation.

This item has been deferred from 31 August and will now be considered on 19 October 2017 as the proposed charitable incorporated organisation is awaiting approval from the Charity Commissioners.

Previous deferrals are detailed below:-

- From 29 June to 13 July 2017 as further work is required to develop the business case in line with Council's procedures.
- From 13 July to 31 August 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

Please note that this item has been called in and will be considered at a meeting of the Economy & Place Scrutiny Committee – date to be confirmed.

Wards Affected: All Wards

Report Writer: Andrew Bradley **Deadline for Report:** 16/08/17

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley, Dave Meigh
tim.bradley@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Future Management of Allotments

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Refresh of Housing Revenue Account Business Plan

Description: Purpose of the report: This is an annual refresh of the 30 year business plan.

The Executive will be asked to agree the amended plan and finances.

This item has been deferred from the Executive meeting on 28 September to 19 October 2017. Following the election in June there has been some uncertainty that means it would be prudent to put the revised plan back to October.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation on Update with Customer Groups.
Consultees : Federation of Residents Associations

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: CYC Adults Transport Policy / Roll-out of a Personalised Approach

Description: Purpose of report: The report builds on decisions taken by CYC Executive on 27th April 2017 which set the direction of travel for adults transport i.e. a personalised approach. This report sets out specific options around the roll-out of the personalised approach, which will be captured in an Adults Transport Policy 2017- 2020.

The Executive will be asked to consider specific options around the roll-out of the personalised approach, which will be captured in an Adults Transport Policy 2017- 2020.

Consideration of this item been deferred from 31 August 2017 to the meeting of the Executive on 28 September 2017, to take into account additional financial and legal input into the report.

This item has been further deferred to 19 October 2017 to conduct further research and analysis.

Wards Affected: All Wards

Report Writer: Adam Gray **Deadline for Report:** 09/10/17
Lead Member: Councillor Carol Runciman
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)
adam.gray@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Consultation process: Further to decisions taken by CYC Executive on 27th April 2017 (which set the direction of travel for adults transport i.e. a personalised approach) there has been ongoing consultation with adult learning disability and frail, elderly customers and their carers.

Consultees: Adult learning disability and frail, elderly customers and their carers.

Background Documents: CYC Adults Transport Policy / Roll-out of a Personalised Approach

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17